

Here's pretty much everything you need to know about arriving and setting up at the Boutique Wedding Fair! If you need to know anything else please get in touch ASAP! Put our mobile numbers in your phone **NOW** so you can call us on the morning of the event in case of emergency.



Cate: 078 8876 2470

**Saima:** 078 6679 5992

# On the day



### What time should I arrive to set up on Sunday 24 September?

We will be there from 7am but most exhibitors will start to arrive around 8am onwards. The earlier you get there the better. We will have 10 muscle crew there to help you. If you're early you have more chance of getting a crew person with a rolling cage to help.

You must be set up and ready for 10.45am as doors open at 11am. It will depend how much you have to carry in and assemble. Please bear in mind that the drop off area will be used by approx 120 cars. Leave yourself plenty of time!

## Arriving at the Waterfront

There is a turning circle that runs down to the front door of the Waterfront Hall. It gets very, very busy. It's private property and you can be clamped and the release fee is £95! YOU CAN ONLY STOP HERE FOR 10 MINUTES!



Please, please, PLEASE do not park here and vanish into the building for ages. We will have 2 security guards in high vis vests managing this area. They will be taking registration on numbers but please don't make us have to find you and ask you to move your vehicle. If you park there longer than 10 minutes you'll block the area for other exhibitors who are trying to set up. PLEASE also make sure everyone who is on your stand knows this too. Don't worry though, we have 'macho crew' hired to help you carry your stuff in so the 10 minutes will be plenty of me.





#### Do you need help promoting the event?

Why yes, that would be lovely thank you! Please shout about the fair on your social networks, send the email flyer to your mailing list, tell your friends, appear in people's dreams...whatever you can do, it all makes a difference. We use as many avenues as we can think of but there are some we can't access and you can!



#### Have you marketed the event?

Yes! Rest assured the relentless marketing campaign is in full effect!



Wear comfortable shoes, eat a really good breakfast, bring a snack, be ready to do a lot of talking!

#### NEW PARKING ARRANGEMENTS AT WATERFRONT HALL

There are 2 multi-storey car parks very close to the Waterfront Hall.

One is right next to the Waterfront and the other is on Laganbank Road - just around the corner.

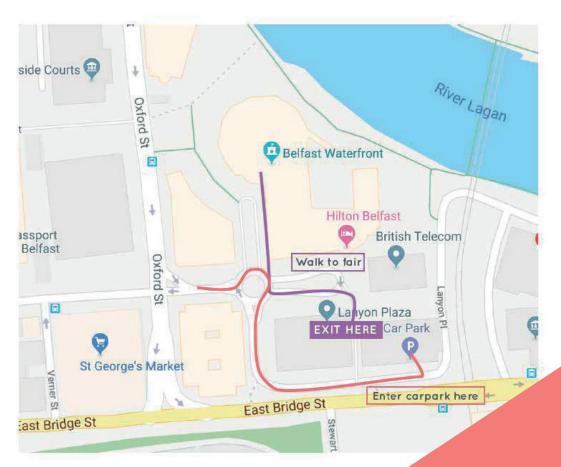
(As shown in the map below)

We have a special exhibitors' rate with the car park on the Laganbank Road of £10 for the day. (See map below). To get this rate you must PRE-BOOK online using this link:

#### CODE TO USE: CON10

Choose **DAY PARKING**. Choose the date you want to park, 24 September and enter the promo code - **CON10** This will reduce the charge to £10. You can do this right up until you drive into the car park. There is no barrier or ticket. A camera will recognise your car registration when you drive in and out. This rate is not available at the Hilton car park.

When the fair is over all you need to do is drive out of the car park.



# I have more questions!

We are happy to help.

Call or email. Bear in mind that in the days running up to the fair we are flat out so it might be hard to get hold of us.

Texts are usually best in that case



